



# Online Admission Portal (OAP)



# **Company Overview**

H3 InfoTech Pvt. Ltd. is a subsidiary of h3 Technologies, LLC and global network of consulting and IT services and, is dedicated to supporting the unique needs of our clients. We help our clients conceptualize, realize and implement new products and/or services in today's dynamic digital environment.

**H3 InfoTech Pvt. Ltd.** aspires to be a respected corporation, providing best-of-breed solutions, delivered by best-in-class people.

We bring over 10 years experience of Educational Based ERP Solution Provider to Universities/Institutes/colleges/Schools (govt. & Private). We believe, ahead in technologies means ahead in competition. Our consultants leverage leading edge technologies and business experience to identify opportunities and drive business process improvements.

### OAP Overview

OAP (Online Admission Portal) is the software that can enable and streamline the process starting from online registration of students till their admission activities and helping the College/Institutions to become the leaders. The product is a Cloud-based suite of applications and some of the subsystems are: Student Online Registration, Online Payment Integration, Upload Documents, Print form preview and SMS/Email alert about any notification.

# 4 Simple steps to Apply Online

One time
 Registration

2. Fill Application Form

Upload Documents 4. Make Payment Print
Confirmation
Page

ONE TIME REGISTRATION

Register on our official website by clicking on the "New User Registration" link. Your user ID and Passwor will be sent to Your mobile number.

2 FILL APPLICATION FORM

Login with your credentials. Fill the Application form diligently. Click on the "Save & Next" button to move to the next tab.

**3** UPLOAD DOCUMENTS

Upload the required documents and click on the "Save C Next" button to Proceed to Payment.

4 MAKE A PAYMENT

Preview tour Application form and click on the "Make a Payment" button to Proceed. Once the payment is successful, download the Application form with Payment status.

# **List of OAP Benefits**



Master

Setup

Module

### Benefits of OAP

- Standard paper application can be a pain to fill out, if the applicant
  has carpal tunnel syndrome. So, at this point, the online admission
  portal helps to fill out the pre-admission (Registration) form in the
  very easy and short way from anywhere in the world.
- The goal of 'Online Admission Portal' is to computerize the admission management system structure, its related operation and functionality to rectify this weakness. Also, the purpose is to provide support to the administrator and admission seeking candidate by providing a faster, transparent and easy way of maintaining records and utilize them for reference and further proceeding.
- Minimize time of processing, because of no time limits; institutes admission process time is reduced.
- The candidate doesn't need to stand in long queues to get their queries to get an application form and submit the same.
- Manpower saving, institute doesn't need to assign additional security to manage crowed.
- Dedicated support team for our client to provide instant help.
- The Student can pay the application form fee via online using credit card, debit card and wallet extra at anywhere. Today in this new era, paying the fee via online will be very reliable and accountable for the student.
- The Student doesn't need to crop, resize and scan any of the single document, because our system will automatically set it once document will be uploaded.
- OAP is going to have result declaration feature very soon, and it is being done using Artificial Intelligence.
- The process is simple and & user friendly, like filling a form manually and the difference being the use of the keyboard instead of pen.



### **OAP Basic Features**

### Masters Setting Management

- Academic Master Setup
- · Academic General Setup
- · Role Management
- Administrative Setup

### E-Application Management

- Enrolled Students Details
- · Course Wise Details
- Payment Details
- Subject Details
- Reports

### Rule Master

- · Admission Instruction
- Admission Procedure
- Subject Master
- Define Course Seats
- · Master Control for Admission
- Set Cut off Course Wise
- Auto Roll Number Generate
- Auto Fees Assign to Students
- Gender/Category Wise Fees Assign

### Integrate College Website with OAP

- Update about Admission Procedure
- Download Admit Card
- · Announce Merit List
- Fill E-Application Form
- Upload Required Documents
- Pay Prospectuses and Academic Fees
- Pay Fees via CC/DC/Wallets/etc
- · Download Duplicate Fee Receipt

### Counseling Management System

- Academic Cut off Details
- · Auto/Manual Student Shorting
- Counseling Details
- Publish Merit List
- Subject Wise details
- Counseling Report
- Graphical Report
- All Counseling Reports

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### Admission Module

- · Document Verification
- · Verify Students Subject
- Assign Roll/Admission/Class No
- · Assign Fees to Students
- · Generate Student ID- Card
- Admitted students Category wise Report
- Filter Scholarship students
- · Scholarship Request Information
- · TC/CC Requested Details
- Approved and Disapproved TC/CC Request
- · Reports

### Fees Management

- · Fee Collection Reports
- · Daily Fee Collection Report
- · Student Wise Report
- Duplicate Fee Receipt
- · Head Wise Fee Report
- · Withdraw Students Details
- Online Fee collection
- · Student Ledger Report
- · Reports

### Communication Module

- Create SMS/Email Template
- · Manage SMS/Email Template
- Send Bulk SMS/Email



# AFM (Admission & Fee Management)

### Create Master Setting

- University/Campus Setup
- Department /Course Setup
- Academic Fee Setup
- General Setup

### **Enquiry Management System**

- Create Enquiry Management
- Enquiry Foreword/Proceed to Admission
- Enquiry Distribute
- Reports

### Admission Management

- New and Old students Details
- File Managemen
- Document Verification
- Students ID Card
- Scholarship Information
- Fees Adjustment via Scholarship
- Student Excel Upload
- Reports

### Fees Management

- Online and Offline Fee Collection
- New/Old student Fee Collection
- Student Fine Collection
- Hostel/Transport Fee Collection
- Head Wise Fee Report
- Student Ledger Report
- Withdraw Student details
- Scholarship Fees Adjustment

### Communication Module

- Create SMS/Email Template
- Manage SMS/Email Template
- Send Bulk SMS/Email

## **Additional Modules to Acquire**

- · Employee Management
- · Leave Management
- · Placement Management
- Academic Management
- Student Portal
- Student Mobile App
- · Library Management
- Hostel Management
- · Parents Portal
- Result Processing System
- · Daily One Time Report Service
- Inventory Hostel
- · Online Test
- Student Mobile App(Android & IOS)

# **Comprehensive Products**

EIIMS (Educational Institute Information Management System)

It is full and comprehensive ERP system, and available for:

University | Institute | College | School



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